

**Oakland School for the Arts**

**Board of Directors:**

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Student Advisor: Nora Cesareo-Dense

**Staff:**

Lisa Sherman-Colt  
Mike Oz  
Katy Zaugg  
Kimberly Palmore  
Kathryn Keslosky  
Romy Douglass

**Board of Directors Meeting Minutes  
Meeting was held January 28, 2021, 6:15 PM  
Oakland School for the Arts**

Held via Zoom

Meeting ID: 953 7077 1694

<b>TIME</b>	<b>TOPIC</b>	<b>WHO</b>
6:15	Call to order/Roll Call Attendance In Attendance: Alvarado Mena, Barnes, Barr, Borg (noted below), Darwish, Huber, Reimann, Rush Woods, Walton (noted below)	Ms. Darwish
6:19	Meeting Norms	Ms. Douglass
6:21	Student Leadership Report <ul style="list-style-type: none"> <li>• Presentation of Report - Update on student life including t shirts by grade level to be released soon, senior committee organizing for students, students get info in a variety of ways but find some things still slip through.</li> <li>• Nora was thanked for her report.</li> </ul>	Ms. Cesareo-Dense
6:22	Public Comment on non-agenda items <ul style="list-style-type: none"> <li>• Karen Morfin</li> <li>• Brad Erickson</li> <li>• Traci Thomas</li> </ul>	Ms. Darwish
6:31	Consent Agenda - Note that Board Member Borg joined prior to the vote. <ul style="list-style-type: none"> <li>• Minutes approval: 11/30/20</li> <li>• SARC (pulled for individual review and separate vote)</li> <li>• OSA Fiscal Policy &amp; Procedure Manual Update</li> </ul> <p>Motion to approve consent agenda as amended by Barnes/2<sup>nd</sup> by Woods Roll Call Vote/ MPU (Motion Passed Unanimously)</p>	Ms. Darwish

OSA is fully ADA accessible. Anyone requesting accommodation should contact Romy Douglass [rdouglass@oakarts.org](mailto:rdouglass@oakarts.org) or 510-873-8815 at least 72 hours prior to the meeting.

Members of the public may address the Board of Directors on any topic relevant to OSA. There is a 3 minute time limit. OSA reserves the right to limit the number of speakers. All listed times are approximate. Agendas and materials may be viewed at [www.oakarts.org](http://www.oakarts.org) or in Room 232, 530 18<sup>th</sup> Street, Oakland, CA 94612 during normal school hours.

	<p>SARC pulled out for review and vote Public comment:</p> <ul style="list-style-type: none"> <li>• Karen Morfin - discrepancy in parent engagement</li> <li>• Kris Bradburn - salaries &amp; textbook list don't seem to be correct</li> <li>• Morey Riordan - board should consider using previous year's language</li> <li>• Paulina Gonzalez - APT and PODS should be named</li> <li>• Maya Scott-Chung - wants more outreach re: Konstella</li> <li>• Chino Scott-Chung - want inclusivity and representation</li> </ul> <p>Board Discussion: The question about salary numbers was resolved, due to pre-filled non-editable fields. Motion by Ms. Huber to approve the SARC with the addition of last year's paragraphs describing parent groups, with a mention of COSATs and PODS where staff deems appropriate, and updated for textbook correction.</p> <p>2<sup>nd</sup> from Mr. Barr</p> <p>Roll Call Vote/MPU</p>	
6:35	<p>Executive Director's Report School overview and updates, Strategic Plan timeline &amp; committees, future plans around re-opening.</p> <p>Public Comment:</p> <ul style="list-style-type: none"> <li>• Paulina Gonzalez - parent and teacher engagement in WASC</li> </ul> <p>Board Comment &amp; Discussion: How equity is manifested in the strategic plan.</p>	Ms. Sherman-Colt
7:28	<p>Principal's Report - Equity: Part One - how OSA is supporting students, monitoring student success, and identifying achievement gaps during remote learning. Data reports and sample lesson from teachers. <i>Note: this is the second of three reports throughout the year to report on student progress monitoring. Per our charter, OSA reports to the board twice a year on student progress.</i></p> <p>Public Comment -</p> <ul style="list-style-type: none"> <li>• Simon Bhuller-Riordan, read by Uma Joshi- feels disconnected from admin</li> <li>• Kimberly Palmore appreciates the teachers</li> <li>• Leela Kiyawat - thoughts on equity in classroom during remote time</li> <li>• Karen Morfin - options for kids testing outside metrics</li> <li>• Tai-Ge Min - accountability for teachers re: students of color</li> </ul>	Mr. Oz, Ms. Zaugg, Ms. Bradburn, Mr. King, Mr. Taylor, Ms. Schleimer, Ms. Humphrey, Ms. Guerin

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	<p>Board Comment &amp; Discussion</p> <ul style="list-style-type: none"> <li>• Elise - equity in each pillar.</li> <li>• Wei-Ling appreciates the report</li> <li>• Jason - planning for learning loss on return to school.</li> </ul>	
8:42	<p>Finance Report - OSA Budget Update, Three-Year Plan Projection, Audit Results. Finance team reviewed the audit document. Brief reminder, annually we have to review and submit an audit. Statement from Mr. Kostas, auditor. Note that Board Member Walton joined the meeting prior to this vote.</p> <p>Public Comment</p> <ul style="list-style-type: none"> <li>○ Kris Bradburn - noted differences in audit year to year. Ms. Palmore addressed category shifting and changes from Teachers on Reserve to actual staff.</li> </ul> <p>Board Comment &amp; Discussion, Vote needed to approve Audit</p> <ul style="list-style-type: none"> <li>○ Comment from Mr. Barr on behalf of Finance Committee.</li> </ul> <p>Motion to approve audit by Barr/2<sup>nd</sup> by Barnes/Roll Call Vote/MPU</p> <p>Slide presentation on 3-year budget Billboard revenue currently lower than past years, impacting funds available for rent payments. Plans to operate on a deficit but getting closer to break-even.</p> <ul style="list-style-type: none"> <li>• Public Comment <ul style="list-style-type: none"> <li>○ Morey Riordan - resources committed to DEI</li> <li>○ Karen Morfin - has the PPP been included in projections</li> </ul> </li> </ul> <p>Board discussion on returning to campus and costs associated.</p>	Ms. Palmore, CSMC
9:04	<p>Advancement Update - Update on Annual Fund, Long-range Planning, Spring Fundraiser Announcement Total raised close to \$600k compared to \$800k goal. Have reached 100% board participation in Annual Fund donations. Public Comment - none Board Comment &amp; Discussion</p> <ul style="list-style-type: none"> <li>• Darwish - Thank you</li> <li>• Alvarado Mena - stress importance of building capacity to go after grants. Staff response: traditionally haven't done state/federal grants but have hired a p/t grant writer. Working hard to maintain 43 current relationships in effect. Team structure needs support.</li> <li>• Huber - probably opportunities right now for DEI that might not otherwise be available.</li> <li>• Barr - federal grants- CSMC is a great resource.</li> </ul>	Ms. Keslosky
9:24	Dismissal	Ms. Darwish

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